

WFP Overview and Field Level Agreement



World Food Programme

WFP STRATEGY

WFP Strategic Plan 2017-2021 aligns WFP's work with the Agenda 2030 for Sustainable Development. The Strategic Plan (2017-2021) lays out **five strategic objectives**:

Strategic Goal 1: Support countries to achieve zero hunger (SDG2)

Strategic Objective 1: End hunger by protecting access to food

- Strategic Result 1: Everyone has access to food (SDG Target 2.1)

Strategic Objective 2: Improve nutrition

- Strategic Result 2: No one suffers from malnutrition (SDG Target 2.2)

Strategic objective 3: Achieve food security

- Strategic result 3: Smallholders have improved food security and nutrition through improved productivity and incomes (SDG Target 2.3)
- Strategic Result 4: Food systems are sustainable (SDG Target 2.4)

WFP STRATEGY

Strategic Goal 2: Partner to support implementation of the SDGs (SDG 17)

Strategic Objective 4: Support SDG implementation

- Strategic Result 5: Developing countries have strengthened capacities to implement the SDGs (SDG 17.9)
- Strategic Result 6: Policies to support sustainable development are coherent (SDG Target 17.14)

Strategic Objective 5: Partner for SDG results

- Strategic Result 7: Developing countries access a range of financial resources for development investment (17.3)
- Strategic Result 8: Sharing of knowledge, expertise and technology, strengthen global partnership support to country efforts to achieve the SDGs (SDG Target 17.16)



Learn more about our work and strategy [here](#)

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MADRID
PARIS
SEOUL
TOKYO

Reporting to PPR
Reporting to CAM
Reporting to STR

WFP ORGANIGRAM

WFP and NGO Partners

- ❖ Partnerships with civil society organizations are crucial for WFP's work and the achievement of the organization's [strategic objectives](#).
- ❖ Partnerships between WFP and Cooperating Partners are operationally managed at the [WFP County Office](#) level.
- ❖ [WFP Headquarter's NGO Partnerships Unit](#) provides guidance and support to Country Offices and cooperating partners; manages strategic partnerships with NGOs at the global level; collates and disseminate data and organizes the Annual WFP Partnership Consultations, an opportunity for WFP and partners to come together and engage in strategic dialogue.

What is a Field Level Agreement (FLA)?



The **Field Level Agreement** is the contract that all cooperating partners have to sign in order to engage in project implementation with WFP. The FLA ensures that the interests of both WFP and CSOs are safeguarded, and promotes global consistency in the partnership cycle.

Structure of the FLA

GENERAL CONDITIONS

ANNEX 1: SPECIAL CONDITIONS

ANNEX 1A

ANNEX 1B

ANNEX 1C

ANNEX 1D

ANNEXE 2: PLAN OF OPERATIONS

ANNEXE 3: PROJECT PROPOSAL

ANNEXE 4: BUDGET

**ANNEX 5 A: LETTER OF
AUTHORISATION**

**ANNEX 5 B:
ADDENDUM**

**ANNEXE 6: GENDER EQUALITY,
PROTECTION AND AAP**

General Conditions: Clauses

- 1. PURPOSE AND DURATION OF THE AGREEMENT**
- 2. OBLIGATIONS OF THE COOPERATING PARTNER**
- 3. OBLIGATIONS OF WFP**
- 4. REPORTING**
- 5. PAYMENTS**
- 6. AUDIT**
- 7. LIABILITY**
- 8. COMMUNICATION; CONFIDENTIALITY**
- 9. PREVENTION OF SEXUAL EXPLOITATION AND ABUSE**
- 10. FORCE MAJEURE**
- 11. NOTICES**
- 12. ANTI-TERRORISM MEASURES; ADDITIONAL CONDITIONS**
- 13. ANTI-FRAUD AND ANTI-CORRUPTION PROVISIONS**
- 14. GOVERNING LAW AND SETTLEMENT OF DISPUTES**
- 15. PRIVILEGES AND IMMUNITIES**
- 16. OTHER PROVISIONS**
- 17. TERMINATION AND AMENDMENTS**

Special Conditions

- Accommodate a wider range of activities related to food distribution, CBT and monitoring.
- One or more annexes can be attached to the FLA General Conditions, depending on the combination of activities under the FLA

ANNEX 1-A Food Distribution and Related Activities

ANNEX 1-B Cash Distribution Activities

ANNEX 1-C Vouchers Monetization

ANNEX 1-D Implementation and Monitoring of Cash and Vouchers Activities

Special Conditions: Clauses

ANNEX 1A Food

- A. Special Obligations of the CP**
- B. Special Obligations of WFP**
- C. Special Conditions on Reporting**
- D. Cargo Losses and Damage**
- E. Special Conditions on Payment**

ANNEX 1B Cash

- A. Special Obligations of the CP**
- B. Special Obligations of WFP**
- C. Status of funds earmarked as Benefits**
- D. Special Provisions on Reporting**
- E. Losses**
- F. Special Provisions on Payment**

ANNEX 1C Vouchers Monetization

- A. Special Obligations of the CP**
- B. Special Obligations of WFP**
- C. Status of funds earmarked as Retailer Funds**
- D. Special Provisions on Reporting**
- E. Losses**
- F. Special Provisions on Payment**

ANNEX 1D C&V Implem.

- A. Special Obligations of the CP**
- B. Special Obligations of WFP**
- C. Special Provisions on Reporting**
- D. Losses**
- E. Special Provisions on Payment**

Other Annexes

- [Annex 2](#) Plan of Operations: summarises key features of the agreement
- [Annex 3](#) Project Proposal: describes the activities.
- [Annex 4](#) Budget: composed of an excel workbook and narrative (structure cannot be changed).
- [Annex 5 A&B](#) Letter of Authorisation and Addendum: fundraising and implementing offices of a federated NGO declare joint responsibility for obligations under the FLA.
- [Annex 6](#) Gender Equality, Protection and Accountability to Affected Populations: advancing gender equality and increased safety of AAP, based on humanitarian principles and the “do no harm approach”.

Budget

Budget template accommodates the following modalities:

- **Food tranfers**
- **Cash-Based Transfers**
- **Capacity Strengthening**
- **Technical/Specialist Services**

The FLA budget template consists of one standard Excel document with separate worksheets. The template cannot not be modified.

Budget

When completing the template, the following colour coding applies:

- **Yellow** cells can be filled in by the user
- **Green/Grey** cells cannot be modified by the user as automatically generated through formula, or protected

FLA budget version 26 November 2018

Partner	Int. NGO ABC	
Period	From	
	To	
	# of months	0

Funded by WFP					CP	Total
Activity 1	Activity 2	Activity 3	Activity 4	TOTAL		
				\$ -		
				0 MT		
				-		

Food - Transfer Value	
Food - Metric Tons	
CBT - Transfer Value	

Payments

There are different ways to calculate payments to cooperating partners under the FLA:

Summary of Calculation Methods:

Modalities	Calculation Method
I. Food Transfer modality	Rate per metric ton: MT distributed X rate per MT
II. CBT Transfer modality	Actual cost of services as per invoice or statement submitted
III. CS Transfer modality	Actual cost of services as per invoice or statement submitted
IV. Technical/Specialist Services	Actual cost of services as per invoice or statement submitted
V. CP Direct Support Costs	Actual cost of services as per invoice or statement submitted
VI. Management fee	7% payable amount for total CP's Direct Costs

Guidance

- **WFP Country Strategic Plan - A Guide for NGOs:** for WFP and partner users
- **Budget Guidance Note 2018** – for WFP and partner users
- **How to work with WFP** – under development
- **Questions or Issues?** Contact the NGO Partnerships Unit: wfp.ngounit@wfp.org