

### 3. Using UNPP for UNICEF-Initiated Direct Selection

Direct selection is used when UNICEF Offices select the CSO partner based on specific considerations that are appropriate to the programming environment.

Direct selection may take place on the basis of UNICEF soliciting a specific proposal from a CSO.

This is what is currently done in the absence of UNPP	This is what will be done in UNPP
1. UNICEF determines that achieving a particular programme result requires partnership with a specific CSO.	1. UN Basic Editor (or Advanced Editor) creates a New Direct Selection in UNPP, providing basic information about the project and expected results, and nominating a CSO for the direct selection opportunity, with specific justification provided.
2. UNICEF reaches out to the specific CSO that it believes has best comparative advantage to achieve the expected results, typically via e-mail or a phone call. Other CSOs are not aware of and do not have access to this information.	2. UN Advanced Editor reviews the direct selection opportunity and the nominated CSO and “publishes” the direct selection if in agreement. This triggers UNPP to send a notification to the directly selected CSO, sharing key information about the direct selection opportunity. Other CSOs are not aware of and do not have access to this information.  <i>Note: The UN Advanced Editor can only “publish” a direct selection if the nominated CSO has a completed UNPP profile that has been verified by the UN. If the UN Advanced Editor wants to directly select a CSO, but the CSO has not yet completed a UNPP profile, or does not have verified status, these actions must first be taken.</i>
3. The CSO considers the direct selection opportunity from UNICEF and determines whether it would like to move forward with accepting this opportunity.	3. The CSO reviews the information sent in UNPP and accepts/declines the direct selection opportunity. By “accepting” the direct selection opportunity, the CSO confirms that it will be sending a draft PD to UNICEF for review and feedback.
4. The CSO submits a draft PD for review by and feedback from UNICEF programme section.	4. No change. This process takes place outside of UNPP.
5. The CSO and UNICEF programme section collaborate to finalize the workplan and budget and use the relevant templates from the CSO Procedure to complete a Programme Document.	5. No change. This process takes place outside of UNPP.
6. The UNICEF programme section presents the proposed PD to the office Partnership Review Committee (PRC).	6. No change. This process takes place outside of UNPP.