Programme Document

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| eTools Reference No. |  |
| Document Type |  **[ ]**  Regular Programme Document  **[ ]**  Simplified Programme Document **[ ]**  (Humanitarian) **[ ]**  (Contingency) |
| UNICEF Office |  |
| Organization Name |  |
| Programme Title |  |
| Planned duration | Start date: | End date:  |
| Geographical coverage |  |
| Budget | UNICEF Cash: Supplies: Capacity-Strengthening cost: Total: |
| Partner Cash: Supplies: Total: |
| Total | Currency: Total: |

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| **Strategy** |
| **Context:** |
| **Implementation Strategy & Technical Guidance:** |
| **Capacity Development:**  |
| **Other Partners** **involved**: |
| **Other:** |

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| **\* Gender, Equity and Sustainability *(optional for Simplified Programme Document)***This section briefly mentions the importance and practical measures taken in the programme to address gender, equity and sustainability considerations |
| **Gender Rating:** None **[ ] ;** Marginal **[ ] ;** Significant **[ ] ;** Principal **[ ]** *Narrative*:  |
| **Equity Rating:** None **[ ] ;** Marginal **[ ] ;** Significant **[ ] ;** Principal **[ ]** *Narrative*:  |
| **Sustainability Rating:** None **[ ] ;** Marginal **[ ] ;** Significant **[ ] ;** Principal **[ ]** *Narrative*: |

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| **\* Risk & Proposed Mitigation Measures *(optional for Simplified Programme Document****)*Programme interventions may encounter a variety of risks. This field outlines key risks identified and proposed mitigation measures. These risks should inform programme design and monitoring. |
| **[ ]** Social & Environmental:  | *Proposed Mitigation Measures:*  |
| **[ ]** Financial: | *Proposed Mitigation Measures:* |
| **[ ]** Operational: | *Proposed Mitigation Measures:* |
| **[ ]** Organizational: | *Proposed Mitigation Measures:* |
| **[ ]** Political: | *Proposed Mitigation Measures:* |
| **[ ]** Strategic: | *Proposed Mitigation Measures:* |
| **[ ]** Safety & security: | *Proposed Mitigation Measures:* |

| **Workplan Result**  |
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| Result statement | Performance indicator/s*Disaggregation*  | Location | Baseline | Target | Means of Verification |
| Corresponding output from Country programme/ Humanitarian Response Plan | - Corresponding RAM indicator - Xxx |  |  |  |  |
| Programme document Output 1Service or product resulting from the programme | List each indicator in a separate line*Gender (Male; Female; other)* |  |  |  |  |
|  |  |  |  |  |
| Programme document Output 2 |  |  |  |  |  |
|  |  |  |  |  |

| Result Level | Result/activity | Timeframe | Total (CSO+ UNICEF) [currency] | CSO Cash contribution  | UNICEF Cash Contribution |
| --- | --- | --- | --- | --- | --- |
| Prog. Output 1: | Country programme Output Programme document output | Sub-total output 1 | Sub-total output 1 | Sub-total output 1 |
| Act 1.1 | Activity statement | Q1 ; Q2 Q4 |  |  |  |
| Input  | Input level budget 1  |  |  |  |  |
|  | Input level budget 2 |  |  |  |  |
| Act 1.2 | Activity statement |  |  |  |  |
| Sub-total for the outputs |  |  |  |
| Prog. Output | Effective and efficient programme management | Sub-total output 4 | Sub-total output 4 | Sub-total output 4 |
| Act 4.1  | In-country management & support  |  |  |  |  |
| Act 4.2 | Operational costs |  |  |  |  |
| 4.3  | Planning, monitoring, evaluation, and communication |  |  |  |  |
| Sub-total for programme costs |  |  |  |
| Capacity strengthening cost (7%) |  |  |  |
| Total Cash budget |  |  |  |

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| **Supply Contribution Plan** |
| **Item Details** | **Provided by** | **No. of units** | **Price/unit** | **Total Price** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Supply cost** |  |

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| **Others** |
| **\***[[1]](#footnote-2)Partner non-financial contribution *(optional for Simplified Programme Document)* |   |
| Cash Transfer modality | **[ ]** DCT; **[ ]** Reimbursement; **[ ]** Direct Payment |
| Activation Protocol for Contingency SPD |  |
| Additional reporting required (*Special report/Humanitarian Reports)* | *Report type and frequency:*  |
| Programmatic Visits |  |

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| Signatures and date |
| CSO Authorised Name:Signature:Date:  | UNICEF Authorised Name:Signature: Date:  |

1. \* Nonmandatory section/fields for SPD (Simplified Programme Document) [↑](#footnote-ref-2)